

## Position Description

<b>Role:</b>	Non-Executive Director – Education and Learning Innovation – A knowledge of clinical governance will be well received
<b>Location:</b>	Flexible – candidates are encouraged to apply from Australia or New Zealand
<b>Sector:</b>	Health/Education/Not-for-profit
<b>Frequency:</b>	Board meetings six times a year Hybrid participation available
<b>Remuneration:</b>	Unpaid/honorary

---

## Organisational context

### HEAL

Health Education Australia Limited (HEAL) is a not-for-profit (with charitable status) organisation which, under the original name of the Victorian Medical Postgraduate Foundation (VMPF), has been providing quality medical education for over 100 years (est. 1920). As VMPF the organisation focused on medical education in the state of Victoria. Today HEAL provides educational opportunities to all health professionals in Australasia.

In 2016 HEAL established the Australasian Institute of Clinical Governance (AICG), which delivers clinical governance education and capability building across Australia, New Zealand and the Pacific Islands.

As HEAL enters its next phase of growth, the Board is seeking to appoint an accomplished Non-Executive Director to contribute to the organisation's strategic direction and governance. This role offers the opportunity to support HEAL's continued development, providing independent oversight, strategic insight, and leadership to help guide the organisation through its next stage of expansion and impact.

### **Vision:**

Improving healthcare through innovative education.

### **Purpose (Mission):**

To deliver education to health professionals and others engaged in the healthcare industry that is collaborative and responds to identified needs.

We do this by identifying opportunities to develop health care education through staff development, industry experience and knowledge of the market.

HEAL fosters the following attributes:

- Our not-for-profit status
- Our autonomy, structural flexibility and adaptability
- Our capacity for national and international reach
- Our multidisciplinary approach

**Values:**

- ***Dedication:***  
Passionate and professional commitment to the accountable delivery of high quality improvements in health education
- ***Depth:***  
Enhancing our knowledge and capabilities to identify opportunities in health education
- ***Engagement:***  
Embracing collaboration and fostering relationships that benefit the health education sector.

---

## AICG

The AICG is HEAL's core program, it was formed in direct response to an identified need for health professionals to strengthen their skills in clinical governance to reduce the occurrence of adverse events. The decision was influenced by a number of reports, most recently the Victorian Government reports:

- Targeting Zero, a review of hospital safety and quality assurance in Victoria (October 2016, Duckett S., Cuddihy M., Newnham H.) and,
- Safer care saves money: How to improve patient care and save public money at the same time. (2018, Duckett, S., Jorm, C., Moran, G., and Parsonage, H. (April 2018)

As such, we are committed to improving patient safety and quality care across all sectors through health professional development and education programs in clinical governance competencies.

**Vision:**

Safe and quality care through excellence in clinical governance.

**Purpose (Mission):**

By empowering healthcare providers through clinical governance education, we improve safety and quality of patient and consumer care.

---

## Key Responsibilities

- Bring educational (and clinical governance) expertise to inform Board deliberations on strategy, risk, and organisational performance.
- Provide independent oversight and constructive challenge regarding the quality, coherence, and integrity of HEAL/AICG's educational offerings, including curriculum, pedagogy, assessment, and credentialing frameworks.
- Assure the Board that educational methodologies are evidence-informed and aligned to achieving measurable capability uplift and organisational impact.
- Monitor the effectiveness and timeliness of program review and evaluation cycles, ensuring alignment with relevant standards, emerging evidence, and stakeholder feedback.
- Offer strategic insight on cross-cultural and regional considerations, particularly in relation to Pacific Island countries, New Zealand, and diverse Australian contexts.
- Contribute to Board-level consideration of innovation in education delivery (e.g. blended learning, simulation, micro-credentials, AI-enabled learning), ensuring risks, opportunities, and quality implications are appropriately considered

---

## Key Selection Criteria

The Board is seeking an experienced director or senior executive who brings the following:

- Demonstrated expertise in education and/or health professional education, with the ability to provide strategic insight and oversight across curriculum, pedagogy, assessment, and evaluation.
- Understanding of contemporary education frameworks, accreditation standards, and regulatory expectations in Australia and/or New Zealand, and the ability to apply these at a governance level.
- Experience in, or strong understanding of, cross-cultural and international education contexts, ideally including Pacific, Māori/Pasifika, and/or Aboriginal and Torres Strait Islander settings.
- Familiarity with digital, blended, and AI-enabled learning approaches, with the capacity to guide Board-level consideration of their risks, opportunities, and impact.
- Strong commitment to patient safety, quality care, and equity, with alignment to HEAL/AICG's mission and values.
- Clinical background (medicine, nursing, or allied health) and/or experience in clinical governance, quality and safety, or healthcare leadership (desirable).

- Demonstrated ability to contribute effectively at Board level, including sound judgement, strategic thinking, and the capacity to provide constructive challenge.

Candidates from outside Victoria are strongly encouraged to apply.

---

## How to apply

Please provide the following:

- Attachment 1 – Board Application Form (below)
- A brief covering letter outlining your interest and fit for the role
- Your Curriculum Vitae

Applications and enquiries should be directed to:

Professor Harvey Newnham, Chair HEAL Board  
Email: [hnewnham@heal.edu.au](mailto:hnewnham@heal.edu.au)  
Mobile: +61 418 365 483

**Applications close:** 1 May 2026

## Attachment 1: BOARD APPLICATION FORM

Please complete the following application form to be considered for the Board of Directors of Health Education Australia Limited (HEAL).

<b>Name:</b> (Given, middle & surname)		
<b>Country and place of birth:</b> (Response is optional)	<input type="checkbox"/> Female	<input type="checkbox"/> Male
	<input type="checkbox"/> Other	
<b>Private address:</b>	Postcode:	
<b>Postal address:</b>	Postcode:	
<b>Telephone number/s:</b> (Indicate preferred contact)	<input type="checkbox"/> Business	<input type="checkbox"/> Private
	<input type="checkbox"/> Mobile	<input type="checkbox"/> Other
<b>Email address:</b>		
<b>Formal qualifications:</b>		
<b>Current employment (if any):</b>		
<b>Key areas of expertise:</b>		
<b>Other areas of expertise:</b>		
<b>Are you currently a member of a board?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	If yes, indicate type of board: <input type="checkbox"/> Healthcare facility <input type="checkbox"/> Education facility	

<p><b>Have you ever been a member of a board?</b></p>	<p><input type="checkbox"/> Other (please specify)</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>If yes, indicate type of board:</p> <p><input type="checkbox"/> Healthcare facility</p> <p><input type="checkbox"/> Education facility</p> <p><input type="checkbox"/> Other(please specify)</p>
<p><b>Other relevant information:</b></p>	

Please provide a short statement addressing the key selection criteria:

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

Please provide a statement outlining the reasons for your application and how you would contribute to the HEAL Board

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---